

All applications for admission must be submitted electronically through the Law School Admission Council (LSAC) at www.lsac.org.

Welcome

Thank you for your interest in Brooklyn Law School.

These instructions explain the application process, admissions policies, and enrollment procedures for applicants seeking admission to Brooklyn Law School's Juris Doctor program. They apply to all J.D. applicants, including first-year applicants, transfer applicants, visiting students, and special nonmatriculants.

Applicants should carefully review these instructions before submitting an application. Questions not addressed here may be directed to the Office of Admissions.

Throughout the admissions process, applicants should use their legal name consistently, promptly notify the Office of Admissions of any changes to their contact information, and include their LSAC account number on all correspondence.

Part I – Before You Apply

ELIGIBILITY FOR ADMISSION

Applicants for admission must hold, or expect to earn before enrollment, a bachelor's degree from an institution recognized by the appropriate governmental authority or accrediting agency.

Applicants must also satisfy all requirements described in these instructions and any additional requirements established by the Law School or the Law School Admission Council.

CHOOSING A PROGRAM

Brooklyn Law School offers two paths to earning the Juris Doctor degree:

Three-Year Full-Time Program

The traditional full-time program is designed for students who intend to complete the J.D. degree over three academic years.

Four-Year Evening Program

The evening program allows students to pursue their legal education on a part-time basis while balancing professional or personal responsibilities.

Information regarding our curriculum, experiential learning opportunities, clinics, centers, journals, student organizations, and campus life is available on the Law School's website.

APPLICATION TIMELINE

Applications for fall enrollment are reviewed on a rolling basis beginning in the fall.

Applicants seeking priority consideration are encouraged to submit a completed application by **February 1**. Applications received after that date will continue to be considered while seats remain available in the entering class.

Applicants should monitor the status of their application through LSAC and respond promptly to any requests for additional information.

Part II – Preparing Your Application

REQUIRED APPLICATION MATERIALS

A completed application consists of the following:

- Completed Brooklyn Law School application submitted through LSAC
- Credential Assembly Service (CAS) Report
- Personal Statement
- Current résumé
- At least two letters of recommendation
- Dean's Certification Form, when required
- International Student Questionnaire, when applicable

Applicants may also submit optional addenda or supplemental statements to provide additional context regarding their application.

EARLY DECISION PROGRAM

Applicants who have determined that Brooklyn Law School is their first-choice law school are encouraged to consider applying through the Academic Excellence Early Decision Program.

Early Decision applicants must submit a completed application by December 1 and must take the LSAT no later than the November administration.

Applicants admitted through the Early Decision Program will receive, at a minimum, the renewable Prince Scholarship, which typically covers approximately 70 percent of tuition. Applicants admitted through Early Decision may also be considered for additional institutional scholarships and grants.

Applicants may apply simultaneously to other law schools but may not apply under another binding early decision program. Applicants admitted through Brooklyn Law School's Early Decision Program must promptly withdraw all pending applications to other law schools and may not submit additional law school applications.

EARLY DECISION PROGRAM (CONTINUED)

To apply under this program, applicants must select the Early Decision option within the application and submit the signed Early Decision Agreement.

STANDARDIZED TESTING

Applicants must submit either LSAT or GRE scores. Brooklyn Law School accepts scores from examinations taken within the previous five years.

Applicants are strongly encouraged to complete testing no later than the February administration in order to receive full consideration during the admissions cycle. Later test administrations may be considered while seats remain available in the entering class.

Applicants submitting LSAT scores must disclose all LSAT administrations. Applicants submitting GRE scores must provide all GRE scores earned within the previous five years. Failure to disclose prior GRE scores may result in rescission of an offer of admission.

Applicants applying with GRE scores only must obtain an LSAC waiver to transmit a Credential Assembly Service report. This waiver will be issued automatically if the application indicates that the applicant is applying using GRE scores only. GRE scores must be sent directly to Brooklyn Law School by Educational Testing Service (ETS Institution Code 2690).

CREDENTIAL ASSEMBLY SERVICE (CAS)

All applicants must register for the Credential Assembly Service (CAS) through LSAC.

CAS assembles transcripts, letters of recommendation, and other academic credentials and transmits them to participating law schools. Applicants are responsible for ensuring that all required transcripts and supporting documents are submitted to LSAC in sufficient time to permit completion of the CAS Report.

LETTERS OF RECOMMENDATION

Brooklyn Law School requires a minimum of two letters of recommendation. Applicants may submit up to four letters.

Applicants who are currently enrolled in college or who have graduated recently should include at least one recommendation from a faculty member who can evaluate their academic ability. Applicants who have been out of school for an extended period may submit recommendations from supervisors or others familiar with their professional accomplishments, although academic recommendations remain preferred whenever possible.

Letters of recommendation should be submitted through LSAC's Credential Assembly Service. Alternatively, recommenders may submit letters directly to the Office of Admissions using the Brooklyn Law School Recommendation Form.

PERSONAL STATEMENT AND OPTIONAL MATERIALS

Applicants must submit a personal statement of approximately two to three double-spaced pages.

The personal statement should help the Admissions Committee understand your interest in pursuing a legal education, the experiences that have shaped your goals and values, and the qualities you would bring to the Brooklyn Law School community. It should complement—not simply repeat—the information contained in your résumé.

Applicants may also submit:

- a **Lived Experience Statement** describing experiences or perspectives that have influenced their personal or educational journey and may contribute to the educational community at Brooklyn Law School; and
- brief addenda explaining circumstances that may assist the Admissions Committee in evaluating the application, such as academic performance, standardized test scores, interruptions in education, or employment history.

PERSONAL STATEMENT AND OPTIONAL MATERIALS (CONTINUED)

All written submissions must accurately reflect the applicant's own experiences, judgment, and writing. Applicants remain fully responsible for the originality and accuracy of all materials submitted. Undisclosed or inappropriate use of generative artificial intelligence or other third-party assistance in preparing required written submissions may be considered a violation of these application instructions.

DEAN'S CERTIFICATION

Applicants who have been subject to academic or disciplinary action at a college, university, graduate school, or law school may be required to submit a Dean's Certification Form.

When required, the completed certification must be sent directly to the Office of Admissions by the institution.

INTERNATIONAL APPLICANTS

Applicants who are not United States citizens or lawful permanent residents must complete the International Student Questionnaire.

Applicants offered admission will be required to demonstrate sufficient financial resources to meet educational and living expenses before documents necessary to obtain a student visa can be issued.

Current estimates of educational expenses and additional information for international students are available on the Brooklyn Law School website.

ADMISSIONS INTERVIEWS

Brooklyn Law School does not conduct evaluative admissions interviews. Prospective students are encouraged to learn more about the Law School by attending information sessions, participating in virtual programming, or visiting campus. Information regarding admissions events and campus tours is available on our website.

Part III – Admissions Review

HOLISTIC REVIEW

Brooklyn Law School employs a holistic admissions process designed to identify applicants who have demonstrated the academic ability, character, maturity, and potential to succeed in law school and contribute meaningfully to the legal profession.

In evaluating applications, the Admissions Committee considers the entirety of each applicant's record. Factors may include academic achievement, standardized test performance, the rigor of prior academic work, writing ability, professional accomplishments, leadership, service, resilience, maturity, integrity, and other experiences that demonstrate the potential for success in the study and practice of law.

No single factor determines an admissions decision, and applications are evaluated individually within the context of the applicant pool.

Admission decisions are made in the sole discretion of the Admissions Committee.

ADMISSIONS DECISIONS

After reviewing a completed application, the Admissions Committee may make one of the following decisions:

Admission

Applicants offered admission will receive written notification together with information regarding scholarships, financial aid, seat deposits, admitted student programming, and enrollment procedures.

Offers of admission remain subject to the conditions described in these instructions.

Temporary Hold

An application may be placed on temporary hold when the Admissions Committee determines that additional review is appropriate before making a final decision.

Temporary Hold (continued)

A temporary hold is neither an offer of admission nor a denial of admission. Applicants whose applications are placed on hold remain under active consideration and may subsequently be admitted, placed on the waitlist, or denied admission.

Applicants are not required to submit additional materials while on hold. However, significant updates—such as new academic grades, additional standardized test scores, promotions, awards, or other noteworthy accomplishments—may be submitted for consideration.

Waitlist

Applicants placed on the waitlist remain under active consideration should space become available in the entering class.

The number of applicants admitted from the waitlist varies each year depending upon enrollment. Waitlist activity may continue through the beginning of the academic term.

Applicants who wish to remain on the waitlist should carefully follow any instructions provided by the Office of Admissions and are encouraged to notify the Office of significant updates to their application.

Denial

Applicants who are denied admission are welcome to apply in a future admissions cycle.

Reapplicants are encouraged to submit updated materials that reflect additional academic achievement, professional experience, or other developments that strengthen their candidacy

ACCURACY OF APPLICATION MATERIALS AND CONTINUING DUTY TO UPDATE

Applicants are responsible for ensuring that all information submitted to Brooklyn Law School is complete, accurate, and truthful.

ACCURACY OF APPLICATION MATERIALS AND CONTINUING DUTY TO UPDATE (CONTINUED)

Applicants also have a continuing obligation to notify the Office of Admissions promptly of any material change occurring after submission of the application and before enrollment, including, but not limited to:

- academic or disciplinary action;
- criminal charges or convictions;
- changes affecting degree completion;
- findings of academic misconduct;
- significant changes in employment or military status that affect information contained in the application; or
- any other information that may reasonably bear upon the admissions process or character and fitness for admission to the practice of law.

Failure to provide timely notice of a material change may affect an admissions decision.

RESCISSION OF OFFERS OF ADMISSION

Brooklyn Law School reserves the right to revoke or rescind an offer of admission, or dismiss a matriculated student, if:

- information submitted in connection with the application is false, misleading, incomplete, or materially inaccurate;
- application materials are plagiarized or otherwise are not the applicant's own original work;
- an applicant fails to disclose material information required by the application or these instructions;
- the applicant fails to satisfy the conditions of admission or enrollment; or
- the Law School becomes aware of conduct or incidents, whether occurring before or after admission, that raise substantial concerns regarding the applicant's honesty, integrity, character and fitness for admission to the bar, or ability to uphold the standards and reputation of Brooklyn Law School and the legal profession.

Applicants whose offers of admission are under review for possible rescission may be asked to provide additional information before a final determination is made.