

Brooklyn Law School Annual Security & Fire Safety Report 2025



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ANNUAL SECURITY AND FIRE SAFETY REPORT 2025

Brooklyn Law School (“BLS”) conducts its academic and administrative operations at 250 Joralemon Street, the 21st floor of 111 Livingston Street for clinics staff and administrators, and 205 State Street (“Feil Hall”), which is a residential facility in Brooklyn, New York 11201.

Security at Brooklyn Law School

Under the supervision of the Law School’s Director of Campus Safety, Doyle Security Services, a New York State licensed security company, currently provides security for Brooklyn Law School.

Security desks are in operation at the following locations:

1. **250 Joralemon Street** - The entrance lobby of the Law School’s main building is staffed 24/7 by security guards. The phone number is **718-780-7972**.
2. **205 State Street (Feil Hall)** - The entrance lobby is staffed 24/7 by security guards. The telephone number is **718-780-7991**.
3. **111 Livingston St. 21ST FL** - The building operates 24/7 and the 21st FL is staffed by security from Monday – Friday from 8am - 6pm. The telephone number is **718-780-7555**.

Each security desk is equipped with two-way radio transmitters, and the security desks can receive emergency calls which enable security guards to respond to emergencies and coordinate with local law enforcement. A valid Law School ID card is needed to enter all BLS buildings. Visitors are announced by phone before they enter a building. Video cameras are installed on the Law School’s premises at all three locations.

Security Staff receive de-escalation training and emergency lifesaving training such as CPR/AED use and Stop the Bleed conducted on an annual basis. At each security desk, guards are equipped with an AED, emergency first aid kit, and a building wide public address system.

Upon 30 Days of hire, security guards receive Campus Security Authority training brief from the Director of Campus Safety.

Security guards enforce Brooklyn Law School policies and procedures on BLS-owned or controlled property. They do not have authority to enforce BLS policies and procedures in public spaces or on other private property. They also do not have legal authority to make arrests. The NYPD is contacted to initiate an arrest, when necessary.

Brooklyn Law School has a Memorandum of Understanding (MOU) with the New York City Police Department (NYPD) pertaining to the investigation of criminal incidents. None of its student organizations have campus or non-campus housing facilities.

Reporting Procedures

General Procedures for Reporting a Crime or Emergency

In the event of a security or safety concern, students should notify the security guard on duty. The guard will log the incident and promptly report it to Director of Campus Safety, Jonathan Santiago at 718-780-7506 or jonathan.santiago@brooklaw.edu. The Director of Campus Safety will report the incident to the appropriate persons, which may include the Vice President of Operations; the Dean of Students; the Director of Residence Life; The Director of Accessibility, Equal Opportunity and Title IX Coordinator; and the Office of General Counsel. Students can also report incidents online through [BLSCConnect](#).

Community members, students, faculty, staff, and guests are encouraged to report all crimes and emergencies in an accurate and prompt manner (including when the victim is unable to make such a report) directly to the NYPD by dialing 911. They should also notify a security guard by dialing **718-780-7972**. The security guard will act in a manner consistent with BLS policy and procedure. . The guard will also log non-emergency reports to be submitted to the Director of Campus Safety for review and potential action and for inclusion in the Law School's annual crime statistics. The Director of Campus Safety will also determine whether to issue a timely warning notice to the community. Any internal issues that involve students will be forwarded to the Office of Student Affairs. The Dean of Students, or a designee, is responsible for reviewing all reports and will determine whether the case will be referred for adjudication. If deemed necessary, the Law School security guard will notify NYPD or FDNY to respond to the scene.

In accordance with Article 129A, of the New York Education Law, Brooklyn Law School has adopted and implemented a plan providing for the investigation of any violent felony offense occurring at or on the grounds of each building location. The plan provides for coordination of the investigation of such crimes and reports with local law enforcement agencies. For example, Brooklyn Law School has a Memorandum of Understanding (MOU) with the NYPD for the investigation of criminal incidents at the Law School.

Confidentiality

Only licensed counselors, health care providers, and clergy serving in pastoral counseling roles can provide confidential support to individuals on campus. All other on campus resources are subject to the reporting requirements of the Clery Act. The Law School does not have an on-campus health clinic, a counseling center, or a campus ministry; however, students may seek confidential counseling services through TimelyMD. Employees may seek confidential counseling services through the Employee Assistance Program provided through their benefits provider. In addition, students and employees who do not wish to disclose to the Law School a complaint of sexual misconduct or any other crime may utilize off-campus health, religious and counseling services in the community where their confidentiality may be protected. For a list of off-campus resources, see page 32-35 of this Report.

Voluntary Anonymous Reporting

If you are the victim of a crime and do not want to pursue action within the Law School system or the criminal justice system, you may still want to consider making a report. Campus Security can file a report on the details of the incident without revealing your identity (except in certain cases of Title IX sexual harassment which must be reported to the Director of Accessibility, Equal Opportunity and Title IX Coordinator.) Your report can help the Law School take steps to enhance community safety. Your report also improves the accuracy of the Law School's crime statistics and helps Campus Safety to identify patterns and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the

Law School.

If a complainant requests that their identity remain confidential or asks that the complaint not be pursued, the Law School will evaluate the request, considering its responsibility to provide a safe and nondiscriminatory environment for all persons. There may be instances where the Law School needs to conduct an investigation if doing so fulfills the Law School's responsibility to protect the Law School community. In those cases, the Law School will undertake all efforts to keep the complainant's identity private. If a complainant insists that his or her name or other identifiable information not be disclosed to the accused individual, the Law School's ability to effectively address the complaint may be limited.

Notification to the Brooklyn Law School Community about Reported Crimes - Timely Warnings

To provide timely notice to the BLS community, and in the event of a crime within the BLS Clery geography which may pose a serious or ongoing threat to members of the BLS community, a “Timely Warning” will be sent to all students and employees via the BLS Community Email List, these messages will be received via phone call, text, and email. In the event of a failure in email (which is the primary method of disseminating Timely Warning Notices), Timely Warning notices may also be disseminated by placing posters in the building lobbies and/or floors. These alerts will be prepared by Campus Safety and approved by the Office of General Counsel and distributed to the community. Follow-up information will be disseminated via the BLS Community Email List.

Timely Warning Notices may also be posted for locations outside of the BLS Clery geography, as deemed necessary to protect the safety of the Law School Community. Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that keeps the identities of victims confidential, and with the goal of aiding in the prevention of similar occurrences.

Notification of Missing Students

If a member of the Brooklyn Law School community has reason to believe that a student who resides in on-campus housing is missing, he or she should **immediately** notify the security guard on duty at **718-780-7972**. The security guard will generate a missing person report and notify the Dean of Students. The Dean of Students will respond in accordance with the Law School’s Policy on Missing Students which is available via the Policy Index appended to this report as Attachment A.

Daily Crime and Fire Log

A daily crime and fire log is available for review during normal business hours at the entrance lobby of the Law School’s main building at 250 Joralemon Street.

Emergency Response and Evacuation Procedures

The BLS Emergency Response Plan includes information about the Law School’s Building Emergency Coordinators; incident priorities and performance expectations; shelter-in-place and evacuation guidelines; crisis communications plans; and continuity of operations plans. The Law School conducts a minimum of one Emergency Response test per year. The test includes members of the Emergency Management Operations Team (EMOT). A test may be in the form of an exercise, which could include a tabletop or functional exercise, and a drill which evaluates a procedural operation or technical system. The tests are designed to assess and evaluate the emergency plans and capabilities of the Law School. On an annual basis, BLS will publish the results of the annual test.

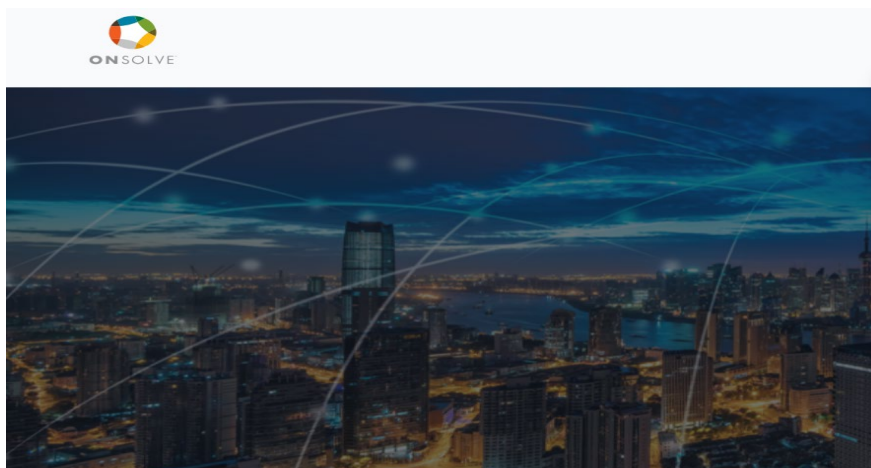
The campus publicizes a summary of the emergency response and evacuation procedures via email at least once each year in conjunction with a test (exercise and drill) that meets all the requirements of the Higher Education Opportunity Act.

Security guards are familiar with all aspects of the Emergency Response Plan, including Incident Command. If a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the NYPD and/or the FDNY. These agencies will work with BLS staff to manage the incident.

Notification to the BLS Community about an Immediate Threat

BLS will immediately notify the campus community upon confirmation of an emergency or dangerous situation that poses an immediate threat to health and safety. After confirming the emergency with external law enforcement or emergency personnel, the Law School will issue a notification to the community. In some cases, it may limit recipients to a particular segment of the community if the threat is limited to a particular building or segment of the population. The Director of Campus Safety, the Dean of Students, the Vice Dean, or the Director of Communications will send the immediate notification to the BLS community.

Please refer to the chart below for specific details regarding the development and initiation of the community notifications. The Law School will issue notifications to ensure the safety of the community unless such notifications would compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.



In the event of a serious incident that poses an immediate threat to members of the BLS community, the Law School has various systems in place for communicating information quickly. Some or all these methods of communication may be activated in the event of an immediate threat to the BLS campus community. These methods of communication are part of the OnSolve Notification System. BLS Connect Emergency communication can include mass emails, emergency text messages that can be sent to a phone and website postings through BLS Connect. The OnSolve Notification System is the primary communication system used to disseminate information about emergencies or dangerous situations at the BLS campus. In addition, BLS is equipped with an emergency public address system which can be activated to alert building occupants of critical situations. When activated, emergency management members are notified via SMS of an incident and enabled to coordinate with local emergency services, such as EMS, FDNY, and NYPD for support.



In order to ensure timely receipt of safety notifications, BLS employees are strongly encouraged to review their contact information and update it on ADP and Self-Service. BLS students are encouraged to do so using Self-Service.

System to Use	Primary Message Creator	Backup Message Creator	Authority for Approving & Sending Messages	Primary Message Sender/Distributor	Backup Message Sender/Distributor
PRIMARY					
OnSolve (Phone, Text, Email)	Director of Campus Safety	Vice President of Operations, Vice Dean, Dean of Students, Director of Communications, or Dean of the Law School	Vice Dean, Dean of Students, or Dean of the Law School	Vice Dean, Dean of Students, Director of Communications, Director of Campus Safety	IT Department Staff
Alerts Page Website and 8 Monitors	Vice Dean	Same as above	Same as above	External Affairs	IT Department Staff
SECONDARY					
Fire Alarm System	Director of Campus Safety	Doyle Security Guard	Facilities	Security Guards	Facilities
Face to Face Communication	Director of Campus Safety	Deans	Doyle Security Guard, or Facilities	Security Guards	Deans

In addition, BLS will use some or all of these methods of communication to provide follow-up information to the BLS community following an emergency on campus. BLS will post any emergency notifications on its opening Home page, which can be accessed by any member of the BLS community and the larger community. The BLS Home page is located at <https://www.brooklaw.edu>.

BLS community members are encouraged to notify the security guard on duty at **718-780-7972** of any situation or incident in or around a BLS facility that involves a significant emergency or dangerous situation which may pose an immediate or ongoing threat to the health and safety of students and/or employees on campus.

¹ A copy of the Emergency Response and Evacuation Procedures is available at [BLSConnect](#)

In the event of a fire or other emergency, everyone needs to be familiar with the stairwell exits in all Law School buildings. Detailed signs showing all available exits and instructions in case of an emergency have been posted near the entrance in each classroom. Faculty members and students are expected to familiarize themselves with these signs in any classroom in which they teach or have class.

All emergency exits should be used during drills as well as emergencies. BLS Community members should not worry about setting off the alarm. If an exit has an alarm bar, push it to unlock the door. Everyone is expected to use the closest stairway to their location to exit to the ground floor. Doors to stairwells must be kept closed unless a person is entering or exiting. To avoid an accident or injury, do not, at any time, wedge or tie the stairwell doors open.

During an emergency or drill, remain calm. Follow the directions of security guards, fire wardens and faculty members. When a fire alarm sounds at 250 Joralemon Street:

- Terminate all telephone conversations, meetings, or classes;
- Do not call the lobby security guard to find out whether there is an actual emergency; the lobby phone must be kept available for phone calls seeking assistance;
- Take all valuables and coats with you, if readily available;
- If already in the process of leaving, do not return for valuables;
- Close all doors behind you and leave the lights on;
- Do not run and do not use the elevators as means to the exit the floor; and
- Proceed to the nearest stairwell and exit the building.

Campus Safety and emergency personnel will direct you out of the building and inform you when it is safe to return. In an emergency, non-compliance with these rules could be fatal to you and others.

Please note that 205 State Street (Feil Hall) is a non-combustible (fireproof) building. In the event of a fire in **Feil Hall**, if the fire is not in your apartment, stay inside your apartment and listen for instructions from firefighters unless conditions become untenable.

Persons in Need of Assistance During an Emergency Evacuation

In the event of any emergency requiring the evacuation of personnel and students, it is important that Law School's security personnel and the Director of Accessibility, Equal Opportunity and Title IX Coordinator are aware of all staff members, faculty, students, and visitors who have any condition or disability that will result in the need for assistance. These conditions include, but are not limited to, limitation of sight, hearing or mobility, heart condition, back problem, pregnancy, respiratory condition, or any other condition that would make it difficult to follow emergency procedures. The Director of Accessibility, Equal Opportunity and Title IX Coordinator, Allison Bowles, can be reached at 718-780-0377 or allison.bowles@brooklaw.edu.

If you are physically disabled (even temporarily), please notify the Director of Accessibility, Equal Opportunity and Title IX Coordinator allison.bowles@brooklaw.edu to your needs during an evacuation.

All information will be kept confidential to the full extent possible; consistent with the ability of the Law School to provide emergency assistance.

Students, faculty, and staff receive information about evacuation and shelter-in-place procedures during educational sessions that they can participate in throughout the year.

Shelter-in-Place Procedures

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to seek shelter indoors. Thus, to “shelter-in-place” means to utilize the building that you are in as shelter from danger that is outside of the building or in other areas of the building. With a few adjustments, these locations can be made even safer and more comfortable until it is safe to go outside.

Basic “Shelter-in-Place” Guidance

If an incident occurs and the building you are in is not damaged, stay inside an interior room until you are told it is safe to exit. If your building is damaged, take your personal belongings (purse, wallet, BLS ID Card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, proceed to the pre-designated evacuation point or to a safe location. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to “Shelter-in-Place”

A shelter-in-place notification may come from several sources but, most likely, will be via the OnSolve Notification System, which delivers emergency information to students, faculty, and staff via several possible channels, including text, phone, and email; NYPD or the FDNY personnel; or New York City government agencies/officials.

How to “Shelter-in-Place”

No matter where you are housed, the basic steps of shelter-in-place will generally remain the same. When necessary; follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are indoors, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
 - a. an interior room;
 - b. above ground level;
 - c. without windows or with the least number of windows; and
 - d. if there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows and close exterior doors.

4. Turn-off air conditioners, heaters, and fans.
5. Close the vents to ventilation systems as you are able.
6. Make a list of the people with you and ask someone to notify the security guard at **718-780-7972**.
7. If possible, turn on a radio or TV and listen for further instructions.
8. Remain calm and make yourself comfortable.

Security and Access to BLS Campus Facilities

Main entrances to BLS buildings have security guards on site to control access. However, unauthorized individuals could possibly gain entrance through side doors if they are determined to thwart the security of the Law School by timing their entries behind other entrants or asking someone to hold a door open. Please be aware of this and refer any unauthorized persons to the security guard at the lobby desk.

The buildings listed below have a security guard on site to monitor access and respond to security issues when necessary.

- **Feil Hall (205 State Street)** has a security guard at the front entrance of the building 24/7. Residents must present their ID card and use the card reader when entering the building. The photo of the card holder is displayed when the card is used at the card reader. Student residents receive a green ID card which distinguishes them from non-residential students. When a guest arrives, a photo ID card is requested, and information is captured on a guest log. The security guard then confirms with the resident that the individual is an authorized guest. Security guards sign in visitors and respond to emergencies, if necessary, 24 hours/day. Feil Hall has a security camera system.
- **250 Joralemon Street** uses turnstiles to control access to the building. The photo of the card holder is displayed when the BLS ID card is used to access the turnstile. Security guards control access and register all visitors and are on site to respond to emergencies, if necessary, 24 hours/day. This building has a security camera system.
- **111 Livingston Street** has a guard situated on the 21st floor entrance of the Building Monday through Friday from 8am to 6pm. Members seeking to gain access must swipe their BLS ID cards to access the space/ Security guards control access and register all visitors and are on site to respond to emergencies. The building has security camera system and door swipe control. This floor has a security camera system.

Maintenance of BLS Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The BLS Facilities Maintenance Staff addresses maintenance issues at all BLS facilities to assess and initiate repairs of malfunctioning lights and other unsafe physical conditions. Other members of the BLS community are helpful when they report equipment problems to the security guards on duty.

Education of Members of the BLS Community

The Director of Campus Safety attends new student orientation to answer questions and provide information pertaining to safety and security information. During this time students are provided with information related to security-risk assessments, crime prevention, and situational awareness.

The Department of Campus Safety provides information on campus safety and emergency procedures held at the start of every fall semester. Information is provided encouraging participants to be responsible for their own security/safety and for the security/safety of others on campus. There are typically several crime prevention and security awareness programs conducted each academic year during new student orientation. In addition, the Department of Campus Safety, the Title IX Coordinator, NYPD, the NYC Office of Emergency Management,, WomanKind, New York City

Alliance Against Sexual Assault conducted educational programs for students, faculty, and staff throughout the semester.

Bias Crimes

NY Education Law §129A requires BLS to inform incoming students about bias-related crime prevention measures. In addition to programming that may occur in orientation and throughout the academic year, the Law School provides the following information about bias crimes:

Brooklyn Law School defines bias crimes in accordance with the definition of hate crimes under New York law. The definition provides that a person commits a hate crime when he or she commits a specified offense and either:

1. Intentionally selects the person against whom the offense is committed or intended to be committed in whole or in substantial part because of a belief or perception regarding the race, color, national origin, ancestry, gender, gender identity or expression, religion, religious practice, age, disability or sexual orientation of a person, regardless of whether the belief or perception is correct, or
2. Intentionally commits the act or acts constituting the offense in whole or in substantial part because of a belief or perception regarding the race, color, national origin, ancestry, gender, gender identity or expression, religion, religious practice, age, disability or sexual orientation of a person, regardless of whether the belief or perception is correct.

Reports of bias related crimes to Campus Safety are referred to NYPD for response. In addition, conduct of members of the BLS community that constitutes a bias related crime will be addressed through the appropriate internal disciplinary procedures. (ie.g., for students, such conduct will be addressed through the student disciplinary procedures, and for faculty and employees, such conduct will be addressed in accord with the terms of the appropriate handbook).

BLS provides support services for those affected by bias related crimes. Students may receive such support by contacting the Dean of Students. Faculty and employees may receive support by contacting the Director of Human Resources. If you believe you have experienced or witnessed a bias related crime, please contact the Director of Campus Safety or the security guard on duty.

Information about campus crime is available in this report. In addition, Campus Safety provides alerts and timely warnings to the community to about emergent issues and security protocols.

Responsibilities of the BLS Community

Members of the BLS community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance:

1. Report all suspicious activity to a security guard or NYPD immediately.
2. Never take personal safety for granted.
3. Try to avoid walking alone at night.
4. Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively or are engaging in illegal activity. Remember to call the security guard for help at the first sign of trouble.
5. Carry only small amounts of cash.
6. Never leave valuables (wallets, purses, laptops, phones, etc.) unattended.
7. Always carry your keys and ID and do not lend them to anyone.
8. Always lock the door to your apartment and/or office when you are not there.
9. Register your electronic devices with NYPD – free of charge.

Alcohol Policies

For information on the possession, consumption, and sale of alcoholic beverages on the Law School Campus, please see The Brooklyn Law School Alcohol Policy, included here as **Attachment B**

Drug-Free Schools and Communities

In accordance with the federal Drug Free Workplace Act of 1988, the federal Drug Free Schools and Communities Act of 1989, and the Brooklyn Law School's Drug-free Workplace Policy, Brooklyn Law School has implemented a Drug and Alcohol Policy which prohibits the unauthorized manufacture, sale, distribution, dispensation, possession or use of alcohol and illicit drugs by students on BLS property or as part of any BLS activity (unless alcohol is served as part of the activity) is prohibited. A copy of the Policy is available via the Policy Index appended to this report as **Attachment A**.

Smoke, Tobacco, and Marijuana-Free Campus

In accordance with New York State and New York City Public Health Laws and Smoking and Tobacco Control laws, smoking and the use of any tobacco products are prohibited in the offices, common areas, restrooms, hallways, stairwells, rooftops, lobbies, and the pedestrian plaza of Brooklyn Law School. Smoking and the use of tobacco products is also prohibited in Feil Hall.

A copy of the Smoke and Tobacco Free Campus Policy is available via the Policy Index appended to this report as **Attachment A**.

In addition, marijuana is not permitted on Law School property or in Law School facilities. While

New York law permits the recreational and medical use of marijuana under certain conditions, Federal law prohibits the use, possession, and distribution of marijuana in higher education institutions. Thus, the Law School cannot allow medical or recreational marijuana in any form (including CBD, edibles, liquids, oils, etc.) on the premises, including in the residences in Feil Hall.

The Housing License that governs residency in Feil Hall expressly prohibits the possession, use, and distribution of marijuana in any form. Violations of this prohibition will be addressed under the terms of the Housing License.

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, As Amended by the Violence Against Women Reauthorization Act of 2013.

Brooklyn Law School prohibits acts of domestic violence, dating violence, sexual assault, and stalking (as defined by the Clery Act) and reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the law school community. Toward that end, Brooklyn Law School issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault and stalking as well as the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, which will be followed regardless of whether the incident occurs on or off campus.

Federal Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking

For purposes of crime statistics reporting, the Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

Domestic Violence:

- i. A felony or misdemeanor crime of violence committed—
 - A) By a current or former spouse or intimate partner of the victim;
 - B) By a person with whom the victim shares a child in common;
 - C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
 - D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 - E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
 - ii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.
- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
 - i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
 - ii. For the purposes of this definition:

- A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - B) Dating violence does not include acts covered under the definition of domestic violence.
- iii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.
- **Sexual Assault:** Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.
 - **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
 - **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental incapacity.
 - **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

Stalking:

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
 - A) Fear for the person's safety or the safety of others; or
 - B) Suffer substantial emotional distress.
- ii. For the purposes of this definition—
 - A) *Course of conduct* means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
 - B) *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.
 - C) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Jurisdictional Definitions of Sexual Assault, Domestic Violence, Dating Violence and Stalking

Sexual Assault

Under the New York State Penal Law, any of the following acts, if perpetrated against a victim *without consent* is a **sexual assault crime**.

- **Rape and Attempted Rape:** engaging or attempting to engage in sexual contact with another person either: (1) without the person's consent; (2) where a person is incapable of consent due to a mental disability, mental incapacitation, or physically helpless; or (3) the person is less than seventeen (17) years old.
- **Criminal sexual acts (oral or anal sexual conduct)** occur upon contact between penis and mouth, penis, and anus (rectum), mouth and anus, or mouth and vaginal area. No penetration is required.
- **Sexual contact** is any touching of the sexual or intimate parts of the body, whether over or under clothing, done for the purpose of gratifying the sexual desire of the perpetrator. Sexual contact includes both: (i) the touching of the victim's sexual or intimate parts by the perpetrator; and (ii) the touching of the perpetrator's sexual or intimate parts by the victim.
- **Sexual abuse** is subjecting a person to sexual contact without that person's consent.
- **Forcible touching** is the intentional and forcible touching of another, done for the purpose of: (i) degrading or abusing another person; or (ii) gratifying the defendant's sexual desire. Forcible touching includes squeezing, grabbing, or pinching.
- **Aggravated sexual contact** is the insertion of a foreign object (e.g., bottle, broom handle, etc.) into the vagina, urethra, penis, or rectum.

Domestic Violence

In New York State, the crime of domestic violence includes the following acts by one person against an adult intimate partner, with the goal of establishing and maintaining power and control over the victim: (1) actual physical abuse; (2) an attempt to harm another; (3) placing another in fear of imminent, serious, physical harm, like violating a protective order; or (4) causing another to engage in sexual relations by force, threat of force, or duress.

The term **intimate partner** includes persons legally married to one another; persons formerly married to one another; persons who have a child in common (regardless of whether such persons are married or have lived together at any time); couples who are in an "intimate relationship" including but not limited to couples who live together or have lived together; and persons who are dating or who have dated in the past, including same-sex couples.

Examples of behaviors that may constitute **domestic violence** include:

- Hitting, punching, pinching, slapping, or choking;
 - Violating a protective order; and
 - Harming a person's children or animals.
-
- Acts of domestic violence include the following behaviors in addition to the behaviors described above:

- Emotional abuse;
- Psychological abuse; and
- Economic abuse.

Dating Violence

Dating violence is violence committed by a person:

- (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (b) where the existence of such a relationship will be determined based on a consideration of the following factors:
 - (i) the length of the relationship;
 - (ii) the type of relationship;
 - (iii) the frequency of interaction between the persons involved in the relationship.

Dating violence includes the use or threat of physical force or restraint carried out with the intent of causing pain or injury to another within a dating relationship.

Examples of behaviors that may constitute **dating violence** include:

- The threat of physical or/and sexual assault;
- Taking away a person's cell phone during an argument so the person cannot call a friend or the police for help; and
- Threatening to self-harm if another does not do what is said.

In New York State, dating violence is prosecuted under domestic violence laws.

Stalking

Stalking is conduct directed at a specific person that would cause a reasonable person to:

- (a) fear for his or her safety or the safety of others; or
- (b) suffer substantial emotional distress.

In New York State, a person is guilty of stalking when the person intentionally, and for no legitimate purpose, engages in a course of conduct directed at a specific person, and knows or reasonably should know that such conduct:

- (a) is likely to cause reasonable fear of material harm to the physical health, safety or property of such person, a member of such person's immediate family or a third party with whom such person is acquainted;
- (b) causes material harm to the mental or emotional health of such person, where such conduct consists of following, telephoning, or initiating communication or contact with such person, a member of such person's immediate family or a third party with whom such

person is acquainted, and the actor was previously clearly informed to cease that conduct;
or

(c) is likely to cause such person to reasonably fear that his or her employment, business or career is threatened, where such conduct consists of appearing, telephoning or initiating communication or contact at such person's place of employment or business, and the actor was previously clearly informed to cease that conduct.

Definition of Affirmative Consent.

Brooklyn Law School follows New York State Education Law's definition of Affirmative Consent and applies it to all cases under the Sexual Misconduct Policy and to all members of the BLS community.

Affirmative consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions if those words or actions create clear permission regarding a willingness to engage in the sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant's sex, sexual orientation, gender identity, or gender expression. The person initiating each specific act, regardless of whether the person is under the influence of alcohol or drugs, is responsible for seeking consent and having consent accepted. Past sexual activity does not constitute consent for future acts. In addition:

- Consent may be initially given, but withdrawn at any time;
When it is withdrawn, or can no longer be given, or at any time consent is uncertain, *sexual activity is to stop*;
- Consent is not given when it is under the threat of harm, intimidation, coercion, or force. Under New York State Penal Law, **forcible compulsion** means to compel by actual physical force; by the threat of expressed or implied physical force, which puts the victim in fear of being physically harmed or of another person being physically harmed (e.g., one's child); or by the threat to kidnap the victim or a third person;
- Consent cannot be given when a person is incapacitated, which occurs when a person lacks the ability to knowingly choose to participate in sexual activity; and
- Depending upon the degree of intoxication, someone who is under the influence of alcohol, drugs, or other intoxicants may be incapacitated and, therefore, unable to consent.

Under New York State Penal Law, **incapacity** exists when a person is:

- **Physically helpless** — unconscious or otherwise physically unable to indicate unwillingness to engage in an act;
- **Under 17 years of age** — New York law states that a person less than 17 years of age is legally incapable of consenting to sexual intercourse or other sexual contact (these laws are typically known as statutory rape laws);
- **Mentally incapacitated** — the person is temporarily incapable of understanding or controlling his or her conduct because a drug or other intoxicating substance (e.g., alcohol) was given to him or her without his or her consent. A person is mentally or physically incapacitated when he or she has consumed alcohol and/or drugs, legal or illegal,

voluntarily, or involuntarily, and is in a state where a reasonable person would believe that the person is unable to make reasonable judgments or render self-care; or

- **Mentally disabled** — the person suffers from a mental illness or condition that renders the person incapable of understanding the nature of one's conduct.

Incapacitation includes, but is not limited to, lack of consciousness and being asleep, being involuntarily restrained, or otherwise being unable to consent.

Indicators of incapacitation may include:

- Slurred speech
- Bloodshot or unfocused eyes
- Unsteady gait; needing assistance to walk/stand
- Vomiting
- Outrageous or unusual behavior
- Concern expressed by others about the individual
- Expressed memory loss or disorientation

How to Be an Active Bystander

Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.”² This is to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Bystanders may not always know what to do even if we want to help. Below is a list³ of some ways to be an active bystander. Further information regarding bystander intervention may be found at <https://www.rainn.org/articles/your-role-preventing-sexual-assault>. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.

² Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792.

³ Bystander intervention strategies adapted from Stanford University's Office of Sexual Assault & Relationship Abuse

2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Risk Reduction

Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims to promote safety and to help individuals and communities address conditions that facilitate violence. With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org).

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk with purpose**. Even if you don't know where you are going, act like you do.
4. **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cab money or have access to a ride-sharing service such as Uber or Lyft.
7. **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the alcohol they have consumed, or is acting out of character, get the friend to a safe place immediately.

14. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - a. **Remember that being in this situation is not your fault.** You did not do anything wrong; it is the person who is making you uncomfortable that is to blame.
 - b. **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - c. **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - d. **Lie.** If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use include needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

Programs to Prevent Domestic Violence, Dating Violence, Sexual Assault and Stalking

The Law School engages in programming and initiatives intended to end dating violence, domestic violence, sexual assault and stalking that:

- A. Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- B. Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that includes the following:

- A. A statement that the institution prohibits the crimes of domestic violence, dating violence, sexual assault, and stalking (as defined by the Clery Act).
- B. The definitions of domestic violence, dating violence, sexual assault and stalking according to any applicable jurisdictional definitions of these terms;

- C. What behavior and actions constitute consent, in reference to sexual activity, in the State of New York;
- D. The Law School's definition of consent AND the purposes for which that definition is used.
- E. A description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- F. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- G. Information regarding:
 - a. procedures victims should follow if a crime of domestic violence, dating violence, sexual assault and stalking occurs (as described in "Procedures Victims Should Follow if a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking Occurs" on page # of this document)
 - b. how the institution will protect the confidentiality of victims and other necessary parties (as described in "Assistance for Victims: Rights and Options" on page # of this document);
 - c. existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community (as described in "Assistance for Victims: Rights and Options" on page # of this document); and
 - d. options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures (as described in "Assistance for Victims: Rights and Options" on page # of this document);
 - e. procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking (as described in "Adjudication of Violations" on page # of this document);

Primary prevention programs means programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions.

Awareness programs mean community-wide or audience-specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration.

The Director of Campus Safety and the Director of Accessibility, Equal Opportunity and Title IX Coordinator provide information to new students during orientation to cover the following topics: the Annual Security and Fire Safety Report, how to contact the Department of Campus Safety, access control at BLS, emergency services provided, crime prevention information and information on what to do if they become a victim of a crime. In addition, information is provided on Title IX, the definition of consent, Bystander Intervention, and information on resources on and off campus. These programs include presentations made to new students, student leaders, and distribution of pertinent materials at the Community Fair. Students are notified of the training schedules on a yearly basis.

Ongoing prevention and awareness campaigns means programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout the institution. The schedule for ongoing prevention and awareness programs hosted at the Law School is publicized throughout the academic year.

Procedures Victims Should Follow if a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking Occurs

After an incident of sexual harassment, if the Complainant is injured, they should consider seeking medical attention as soon as possible at an emergency room that is a certified SAFE Center for Excellence. The Title IX Coordinator will help the Complainant seek proper medical care and psychological support. If the Complainant chooses to seek such assistance without the Title IX Coordinator's involvement, the Complainant can locate hospitals with such emergency rooms listed in this Policy or by calling the New York City Police Department at 911.

In New York State, evidence may be collected even if a Complainant chooses not to make a report to law enforcement.^[1] It is important that victims of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past ninety-six (96) hours so that evidence which may be necessary to prove criminal activity may be preserved. If sexual assault victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease.

Survivors of sexual harassment are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, that may be useful to Law School investigators, hearing boards, or the police.

It is the victim's choice to make a report to law enforcement, and victims have the right to decline involving the police. If a Complainant chooses to file a criminal complaint, the Title IX Coordinator will assist the victim with notifying local police and obtaining a sexual assault forensic

examination.

The 84th Precinct, which serves Brooklyn Law School, may also be reached directly by calling (718) 875-6811 or appearing in person at 301 Gold Street, Brooklyn, New York. Additional information about the 84th Precinct Police department may be found online at:

<https://www.nyc.gov/site/nypd/bureaus/patrol/precincts/84th-precinct.page>.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining an order of protection related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, the victim nevertheless should consider speaking with the Title IX Coordinator, Director of Campus Safety, or local law enforcement to preserve evidence in the event the victim chooses to proceed later.

[1] Under the Violence Against Women and Department of Justice Reauthorization Act of 2005, states must certify that they do not “require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both.”

Reporting Incidents of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Individuals who believe that they have been a victim of domestic violence, dating violence, sexual assault or stalking or who are aware of someone who has been subjected to such conduct should report the conduct to the Director of Accessibility, Equal Opportunity and Title IX Coordinator. Brooklyn Law School requires all employees to notify the Director of Accessibility, Equal Opportunity and Title IX Coordinator if they have information about conduct that may constitute domestic violence, dating violence, sexual assault or stalking. Employees should also provide any individual who alleges or is believed to be the victim with information on how to make a complaint and/or seek supportive measures from the Title IX Coordinator.

Notice to the Law School is made when the Law School knows or reasonably should know, based on the statements of a complainant or other reports, that sexual misconduct is alleged. Actual notice from the complainant, which consists of direct statements alleging sexual misconduct, is preferable, although the Law School will accept verbal or written statements from *any party* who has knowledge of an incident of sexual harassment. A complaint may also be initiated when a possible Title IX violation comes to the attention of the Law School through social media sites (e.g., Facebook, YouTube) and news media.

Complaints should be filed as soon as possible so that the Law School can promptly and effectively address the issue. However, untimely complaints will be accepted, thoroughly investigated, and addressed.

Anonymous reports are accepted by the **Director of Accessibility, Equal Opportunity and Title IX Coordinator, Allison Bowles**, via email at TitleIX@brooklaw.edu, but the supplier of the anonymous report should be aware that failure to disclose identifying information about the accused party, the victim of the sexual harassment, or the facts and circumstances regarding the

sexual harassment severely limit the Law School's ability to respond and remedy the effects of such harassment. Anonymous reports that provide enough information to constitute a criminal offense, less any identifying information regarding the complainant, will be included in the Annual Security Report and assessed for purposes of sending out a Timely Warning under the Clery Act.

The Law School will inform individuals of their right to file criminal charges and to medical, counseling and support service. The Law School can also take interim measures pending the investigation of a report or complaint to prevent contact between a complainant and an accused party and to protect the Law School community, such as: (i) making housing, academic, and work-related adjustments, if reasonably available; (ii) prohibiting contact between the parties; (iii) assisting in the filing of a criminal complaint or seeking an order of protection; and (iv) making arrangements for counseling and emotional support.

Procedures the Law School Will Follow When a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking is Reported

Upon receipt of a report of sexual harassment, the Title IX Coordinator will notify the Complainant of their right to:

- 9) Notify campus security, local law enforcement, and/or state police;
- 9) Have emergency access to the Title IX Coordinator who shall be available to provide information regarding options to proceed, and, where applicable, the importance of preserving evidence and obtaining a sexual assault forensic examination as soon as possible, and detailing that the criminal justice process utilizes different standards of proof and evidence and that any questions about whether a specific incident violated the penal law should be addressed to law enforcement or to the district attorney;
- 9) Disclose the incident to individuals who may offer confidentiality pursuant to applicable laws and can assist in obtaining services for reporting individuals;^[1]
- 9) Disclose confidentially the incident and obtain services from the state or local government;^[2]
- 9) Disclose the incident to BLS representatives who can offer privacy, and can assist in obtaining resources for reporting individuals;
- 9) File a complaint under this Policy and the right to consult the Title IX Coordinator for information and assistance. Complaint shall be investigated in accordance with this Policy and a reporting individual's identity shall remain private at all times if the reporting individual wishes to maintain privacy;
- 9) Disclose, if the accused is an employee of BLS, the incident to the Law School's Human Resources Department or the right to request that the Title IX Coordinator assist in reporting to Human Resources;
- 9) Receive assistance from Campus Safety in obtaining an Order of Protection
- 9) Withdraw a complaint or involvement from the institution process at any time.

The Title IX Coordinator will also provide the Complainant with the following information:

- Law School employees will maintain the Complainant's privacy to the greatest extent possible, but they cannot guarantee complete confidentiality. The information the Complainant provides to Law School personnel will only be shared as necessary for the Title IX Coordinator to investigate and/or seek a resolution of the complaint.
- In cases where a Complainant reports an incident but does not wish to file a complaint, does not want the institution to initiate an investigation, or expresses concerns about confidentiality, the Title IX Coordinator will weigh the request against the institution's obligation to provide a safe,

non-discriminatory environment for all members of its community. The institution shall assist with academic, housing, transportation, employment, and other reasonable and available accommodations regardless of reporting choices.

- Information obtained through public awareness and advocacy events may be used to inform the Law School's sexual harassment prevention efforts, even if it does not result in a complaint or investigation.
- Reports of sexual harassment that constitute reportable crimes under the Clery Act will be included in the institution's annual security report in an anonymized manner. The Title IX Coordinator will further explain that the Law School is required to issue timely warnings of certain crimes that represent a serious or continuing threat to students and employees. The Title IX Coordinator will also provide Complainants with information about available mental health, counseling and medical resources and any fees associated with such resources.

The Law School will provide information on sexually transmitted infections, sexual assault forensic examinations, and resources available through the New York state office of victim services.

The respondent is presumed not responsible for the alleged sexual harassment until a determination is made at the conclusion of the applicable disciplinary proceeding, and that prior to the determination, the Parties will have an opportunity to present relevant and not otherwise impermissible evidence to a trained, impartial decisionmaker.

^[1] This includes information about anonymous disclosure through confidential hotlines of not-for-profit entities.

^[2] This includes anonymous disclosures through confidential hotlines of New York State agencies.

Assistance for Victims: Rights & Options

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the Law School will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. A copy of this explanation is included in the Sexual Harassment Policy included in the Policy Index in **Attachment A**.

A Victim's Rights Under New York Law

In New York, victims of sexual assault, domestic violence, dating violence, or stalking have the following rights:

1. The right to receive emergency social and medical services as soon as possible
2. The right to receive information about the availability of crime victim compensation, the availability of appropriate public and private programs that provide counseling, treatment, or support for crime victims (such as rape crisis centers, domestic violence

shelters, and victim/witness support programs); the role of the victims in the criminal justice process, including what they can expect from the system as well as what the system expects from them; and stages in the criminal justice process of significance to a crime victim, and the way information about such stages can be obtained.

3. Notification as to steps that law enforcement officers or district attorneys can take to protect victims and witnesses from intimidation.

Orders of Protection and the New York State Family Protection Registry

In New York State, legal orders of protection can be issued by Criminal Court, Family Court and Supreme Court. Provisions that might be contained in an order of protection include: (1) directing the abuser to stop the abusive behavior toward the victim, the victim's children, and others; (2) directing the abuser to cease contact (phone calls, e-mail, letters, etc.) with the victim; (3) limiting where an abuser can go (such as near a school).; and (4) directing the abuser to stop disseminating or publishing intimate images.

If the Law School receives an order of protection, it will provide a copy to the Complainant and answer questions the Complainant may have about the order, including questions about the accused's responsibility to stay away from the Complainant and potential consequences of non-compliance. The Director of Campus Safety will coordinate with local law enforcement to effect an arrest if an individual is found to violate an order of protection.

Interim Measures

G. Interim Measures

In addition to the measures outlined above, pending the investigation of a complaint, the Law School will take appropriate steps to prevent contact between a Complainant, an accused party, and anyone involved in the investigation to ensure safety, prevent retaliation, and address an ongoing hostile environment.

This may include:

- (3) Issuing a “no contact order” to one or more parties whereby intentional contact shall be a violation subject to disciplinary procedures; or
- (3) Removing a Respondent from all or part of the Law School’s educational program or activity on an emergency basis where the school has undertaken an individualized safety and risk analysis and has determined that an imminent and serious threat to the health or safety of the Complainant or any other persons exists which justifies such removal.
- (3) Placing a non-student employee Respondent on administrative leave during an investigation.

The Law School will provide the parties with written notice upon issuance of interim measures. Both the Complainant and the accused party shall have an opportunity to request a prompt review of the need for and modification of interim measures that affect them. The Dean of Students shall conduct the review and make a recommendation to the Dean and President, unless the Dean of Students issued the interim measure, in which case an appropriate alternate individual will conduct the review and make the recommendation. The Dean and President will issue a final decision. The Dean and President’s decision on appeal may not be used as evidence in a subsequent disciplinary hearing.

Supportive Measures

Complainants who report allegations of sexual harassment have the right to receive supportive measures from Brooklyn Law School regardless of whether they file a complaint. Respondents may also request supportive measures. Supportive measures are non-disciplinary and non-punitive. As appropriate, supportive measures may include without limitation:

- Counseling services
- Extensions of deadlines or other course-related adjustments
- Modifications of work or class schedules
- Campus escort services, as available
- Changes in class, work, housing, or extracurricular activities
- Leaves of absence
- Increased security and monitoring of certain areas of campus
- Training and education on sexual harassment
- Assistance by the Title IX Coordinator or the Director of Campus safety in obtaining an order of protection
- Restrictions on contact applied to one or more Parties

Supportive measures must not unreasonably burden either Party and must be designed to protect the safety of the Parties and/or the Law School’s educational environment or to provide support during an investigation or disciplinary proceeding relating to an allegation of sexual harassment. They are

not determinations of guilt when imposed on an accused party. Instead, they ensure that the investigation and adjudication of a complaint proceeds as efficiently and swiftly as possible. The Law School may modify or terminate supportive measures at the conclusion of an investigation, informal resolution, or disciplinary procedure, or continue the measures at its discretion.

Brooklyn Law School will not disclose information about any supportive measures to persons other than the person to whom they apply, unless:

- It is necessary to provide the supportive measure to restore or preserve a Party's access to the Law School's education program or activity;
- Brooklyn Law School has obtained prior written consent from a person with the legal right to consent to the disclosure;
- When the information is disclosed to an appropriate third Party with the legal right to receive disclosures on the behalf of the person whose personally identifiable information is at issue;
- To carry out the purpose of the Policy when it is necessary to address conduct that reasonably may constitute sexual harassment in violation thereof; and
- As required by law.

Modification or Reversal of Supportive Measures

Brooklyn Law School will provide a Complainant or Respondent with a timely opportunity to seek, from an appropriate and impartial employee, modification or reversal of the Law School's decision to provide, deny, modify, or terminate supportive measures applicable to them. The impartial employee will be someone other than the employee who made the challenged decision and must have the authority to modify or reverse the decision, if the impartial employee determines that the decision to provide, deny, modify, or terminate the supportive measure was inconsistent with the definition of supportive measures. The Law School will also provide a Party with the opportunity to seek additional modification or termination of a supportive measure applicable to them if circumstances change materially.

The Law School will not disclose information about any supportive measures to persons other than the person to whom they apply, including informing one Party of supportive measures provided to another Party, unless necessary to provide the supportive measure or restore or preserve a Party's access to the education program or activity, or when an exception listed in the Law School's Sexual Harassment Policy applies.

Resources – On and Off Campus

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Brooklyn Law School will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and assistance in notifying appropriate local law enforcement. The Law School does not have a health or counseling center or a chapel or ministry; therefore, certain on-campus resources are not available.

SAFE Centers of Excellence

Sexual Assault Forensic Examiner (SAFE) services are considered the best and most victim-centered approach to acute health care for sexual assault patients. The New York State Department

of Health certifies Emergency Departments as SAFE Centers of Excellence.

SAFE Centers provide sexual assault patients with:

- 1) Sensitive, victim-centered, medical, and forensic health care performed by a specially trained Sexual Assault Forensic Examiner (SAFE) — a SAFE is a healthcare providersuch as a doctor, nurse, physician’s assistant, or nurse practitioner;
- 2) Care that is timely, compassionate, and patient-centered, in a designated and appropriately equipped private room;
- 3) Assurance about the quality of collection, documentation, preservation, and custody of physical evidence by utilizing a trained and New York State Department of Health-certified sexual assault forensic examiner to perform exams. These examiners are available to provide expert testimony if patients choose to report crimes to law enforcement;
- 4) Psycho-social and legal support by a specially trained Rape Crisis Advocate or Counselor; and
- 5) Reliable referrals to mental and physical health care and follow-up services.

In New York State, evidence may be collected even if you chose not to make a report to law enforcement.

Hospitals and Organizations in NYC with SAFE Centers:

Manhattan

- Bellevue Hospital
462 First Avenue, New York, NY 10016
- Harlem Hospital Center
506 Lenox Avenue, New York, NY 10037
- Lenox Health Greenwich Village
30 7th Ave, New York, NY 10011
- Metropolitan Health Center
1901 1st Ave, New York, NY 10029
- Mount Sinai Hospital
One Gustave L. Levy Place, New York, NY 10029
- Mount Sinai Beth Israel
281 1st Ave, New York, NY 10003
- Mount Sinai Morningside
1111 Amsterdam Avenue, New York, NY 10025
- NYC Family Justice Center, Manhattan
80 Centre Street, 5th Floor, New York, NY 10013
- New York Presbyterian/Columbia University Medical Center
622 W 168th Street, New York, NY 10032
- New York Presbyterian/Weill Cornell Medical Center
525 E 68th Street, New York, NY 10065

Brooklyn

- **Coney Island Hospital**
2601 Ocean Parkway, Brooklyn, NY 11235
- Kings County Hospital Center
451 Clarkson Ave, Brooklyn, NY 11203
- Woodhull Medical and Mental Health Center (HHC)
760 Broadway, Brooklyn, NY 11203
- Safe Horizon Counseling Center
50 Court Street, Brooklyn, NY 11201
Need to call 347-328-8110 to make appointments, no walk-in's

Bronx

Bronx Family Justice Center 198 East 161st Street, 2nd Floor, Bronx, NY 10451

- Jacobi medical Center
1400 Pelham Parkway, South Bronx, NY 10467

- Lincoln Hospital
234 E. 149th Street, Bronx, NY 10451
- North Central Bronx Hospital
3424 Kossuth Avenue, Bronx, NY 10467
- Safe Horizon – Bronx Community Program Office
384 East 149th Street, 6th Floor, Bronx, NY 10451

Queens

- Elmhurst Hospital Center
79-01 Broadway, Queens, NY 11373
- NYC Family Justice Center, Queens
126-02 82nd Avenue, Kew Gardens, NY 11415
- Queens District Attorney's Crime Victims Advocate Program
125-01 Queens Blvd., Kew Gardens, NY 11415
- Queens Hospital Center (HHC)
82-68 164th Street, Jamaica, NY 11432
- Safe Horizon – Queens Community Program office
63-49 Alderton Street, 2nd Floor, Rego Park, NY 11374

Staten Island

- Richmond University Medical Center
355 Bard Ave., Staten Island, NY 10310
- Safe Horizon – Staten Island Community Program Office
30 Bay Street, 5th Floor, Staten Island, NY 10301
- Staten Island District Attorney's Crime Victim and Witness Assistance Program
130 Stuyvesant Place, 7th Floor, Staten Island, NY 10301
- Staten Island Family Justice Center
126 Stuyvesant Place, Staten Island, NY 10301

For free, confidential help 24/7, contact the National Sexual Assault Hotlines 800-656-HOPE (4673) or online.rainn.org.

On-Campus Resources

<u>RESOURCE</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>
Director of Accessibility, Equal Opportunity and Title IX Coordinator	250 Joralemon Street	718-780-0377
Security	250 Joralemon Street, Front Desk	718-780-0972
Dean of Students	250 Joralemon Street	718-780-7552
Human Resources	250 Joralemon Street, 8 th Floor	718-780-0625

In addition, all Brooklyn Law School students have free access to therapists through our partnership with TimelyCare. Students have unlimited on-demand access to telehealth therapy through TimelyCare and also have 12 scheduled counseling visits each year. Students can download the TimelyCare app at <https://app.timelycare.com/auth/login>.

Off-Campus Resources

NYC Police Emergency Number	911
NYPD Sex Crimes Hotline	212-267-RAPE (7273)
Brooklyn DA's Special Victims Bureau	718-250-3820
Local Precinct (84th) 301 Gold Street	718-875-6811
NYC Family Justice Center	718-250-5113
New York City Gay and Lesbian Anti-Violence Project, http://www.avp.org/ 24 -hour bilingual Crime Victims Hotline	212-714-1141 1-866-604-5350 (TDD)
NYU Langone Cobble Hill, 83 Amity Street, Brooklyn, NY	646-754-7900
Safe Horizon, www.safehorizon.org	800-621-4673
24 Hour Crime Victims Hotline	866-689-4357
24 Domestic Violence Hotline	800-621-4673
Rape Crisis and Sexual Assault Hotline	212-227-3000
Counseling Centers Services by Appointment	347-328-8110
Safe Horizon Alternatives to Violence Program	718-834-7471
Crime Victims Treatment Center	212-523-4728
National Domestic Violence Hotline	800-799-7233 800-787-3244 (TDD)

SurvJustice: <https://survjustice.org/services/legal/>

Legal Momentum: <https://www.legalmomentum.org/>

NYSCASA: <http://nyscasa.org/> or NYSCADV: <https://www.nyscadv.org/>

Pandora's Project: <https://pandys.org/>

RAINN: <https://www.rainn.org/>

Brooklyn Batterer Intervention Program: <https://eac-network.org/brooklyn-batterer-intervention-program/>

Please note that these Hotlines are for crisis intervention, resources, and referrals. They are not reporting mechanisms; therefore, these Hotlines do not provide information to the Law School regarding an incident. The Law School's Title IX Coordinator should be contacted to report an incident.

Legal Assistance

National Crime Victims Bar Association	202-467-8716
NYS Office of Victim Services	800-247-8035
LawHelp.org	
Connect, Inc. (provides legal information for domestic violence survivors)	212-683-0605

Adjudication of Violations

Where a member of the Law School community is accused of domestic violence, dating violence, sexual assault or stalking, the matter will be addressed under the Law School's Sexual Harassment Policy. Pursuant to that policy, if upon investigation the Title IX Coordinator determines that a violation has occurred, the matter shall proceed to a hearing.

Faculty Hearing Process

Where the respondent is member of the faculty, the matter will be addressed under Article III of the Faculty Regulations. Members of the Hearing Committee shall receive training outlined in Section XIII of the Sexual Harassment Policy. The Hearing Committee must permit each party's counsel to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility. Such cross-examination must be conducted directly, orally, and in real time by counsel and never by a party personally.^[1]

Employee Hearing Process

Where the respondent is an employee, the question of whether charges should be sustained will be addressed by a hearing panel through the process outlined in the Student Code of Conduct and Disciplinary Procedures¹, amended as follows:

- Each party must have an advisor.
- The Hearing Committee must permit each party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility.
- Such cross-examination must be conducted directly, orally, and in real time by counsel and never by a party personally.^[2]

Members of the Hearing Committee shall receive training outlined in Section XIII of the Sexual Harassment Policy.

Where charges are sustained, sanctions will be determined by the Law School in accordance with the terms of the Employee Handbook. The employee will receive one written notification outlining both the outcome of the hearing and, where sanctions are issued, the terms of such sanctions.

Student Hearing Process

Where the respondent is a student, the matter of responsibility will be addressed through the hearing process outlined in

¹ The Procedures are included in the Policy Index in **Appendix A**.

the Student Code of Conduct and Disciplinary Procedures, amended as follows:

- Each party must have an advisor.
- The Hearing Committee must permit each party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility.
- Such cross-examination must be conducted directly, orally, and in real time by counsel and never by a party personally.^[3]

Members of the Hearing Committee shall receive training outlined in Section XIII of the Sexual Harassment Policy.

^[4] If a party or witness does not submit to cross-examination at the live hearing, the Hearing Committee must not rely on any statement of that party or witness in reaching a determination regarding responsibility. However, the Committee cannot draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions.

Whether or not criminal charges are filed, the Law School or a person may file a complaint under the Sexual Harassment Policy or the Policy on Non-Discrimination and Harassment. These policies are included in the Policy Index in **Appendix A**.

Notification of Outcomes

The Law School will simultaneously provide in writing to both the accused and accuser: the results of any disciplinary proceeding conducted by such institution against a student accused of dating violence, domestic violence, sexual assault, or stalking. The institution will also provide its procedures for the accused and accuser to appeal the result of the institutional disciplinary hearing, if such procedures are available; any changes to the result; and when the results become final.

Sex Offender Registration

The Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. Information regarding sexual offenders is available through the New York State Offender Registry at <http://www.criminaljustice.ny.gov/nsor/> or 1-800- 262-3257.

Committee on Campus Security

In accordance with its obligations under New York Education Law Article 129 -A, BLS has a committee on campus security that reviews campus security policies and procedures and makes recommendations for their improvement. The committee reviews the following on an annual basis after which it submits a written report of its recommendations to the President and Dean:

- a. educating the campus community, including security personnel and those persons who advise or supervise students, about sexual assault, domestic violence, and stalking offenses;
- b. educating the campus community about personal safety and crime prevention;
- c. reporting sexual assaults, domestic violence and stalking incidents and assisting victims during investigations;
- d. referring complaints to appropriate authorities;
- e. counseling victims; and
- f. responding to inquiries from concerned persons.

Procedures for Preparing the Annual Disclosure of Crime Statistics

In compliance with the Clery Act, the Department of Campus Safety compiles reports from the Law School community and local law enforcement agencies and publishes crime statistics in an Annual Security Report. This report explains campus safety and security policies in effect at BLS. It summarizes crime reporting procedures, crime prevention programs, and other services available to the campus community. Crime statistics for the prior three calendar years are provided, including information regarding number of arrests made and types of criminal offenses that occurred in or adjacent to buildings owned or controlled by BLS.

Crime Definitions

For purposes of crime statistics reporting, the Department of Campus Safety uses the following definitions, as proscribed by federal law:

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classified as motor vehicle theft are all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned - including joy riding).

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc.

Domestic Violence: Includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person –

- (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (B) where the existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the following factors: (i) the length of the relationship; (ii) the type of relationship; (iii) the frequency of interaction between the persons involved in the relationship.
- (C) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- (D) Dating violence does not include acts covered under the definition of domestic violence.

Stalking: Engaging in a course of conduct (two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property), directed at a specific person that would cause a reasonable person (a person under similar circumstances and with similar identities to the victim) to (A) fear for the person's safety or the safety of others; or (B) suffer substantial emotional distress.

Weapons Law Violation: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Drug Law Violations: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use; the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance; and arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Hate Crimes: A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Although there are many possible categories of bias, under the Clery Act, only the following eight categories are reported: Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin, and Disability.

The following Offenses are reported only if they are committed in connection with a Hate Crime:

Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or person having custody or control of it.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender

displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Reportable Geography:

Under the Clery Act, BLS is required to report crimes depending on where they occur in relation to campus. Reportable crimes can occur on campus, on a non-campus building or property, or on public property. These are defined as follows:

On-Campus: includes any building or property owned or controlled by BLS within the same reasonably contiguous geographic area and used by BLS in direct support of, or in a manner related to, the Law School's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to a building or property owned or controlled by BLS, which is owned by the institution but controlled by another person and is frequently used by students and supports BLS purposes (such as a food or other retail vendor).

Non-Campus Building or Property: Defined as: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: Defined as: All public property, including thoroughfares, streets, sidewalks, and parking facilities, which is within the campus or immediately adjacent to and accessible from the campus. The BLS crime statistics do not include crimes that occur in privately owned homes or businesses around BLS facilities.

Brooklyn Law School reports the crimes required by the Clery Act that occurred on or within an institution's Clery Geography that were reported to a Campus Security Authority.

At BLS, Campus Security Authorities include (i) campus safety personnel; (ii) individuals with security-related responsibilities; and (iii) any law school official who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.

2024 Crime Statistics

Offense	Year	On Campus	Non-Campus	Public Property	Total	Residential Facilities*	Unfounded Crimes**
Murder/Non-Negligent Manslaughter	2024	0	0	0	0	0	0
Manslaughter by Negligence	2024	0	0	0	0	0	0
Rape	2024	0	0	0	0	0	0
Fondling	2024	0	0	1	1	0	0
Incest	2024	0	0	0	0	0	0
Statutory Rape	2024	0	0	0	0	0	0
Robbery	2024	0	0	0	0	0	0
Aggravated Assault	2024	0	0	0	0	0	0
Burglary	2024	0	0	0	0	0	0
Motor Vehicle Theft	2024	0	0	0	0	0	0
Arson	2024	0	0	0	0	0	0
Domestic Violence	2024	0	0	0	0	0	0
Dating Violence	2024	0	0	0	0	0	0
Stalking	2024	2	2	0	4	0	0
Weapons Law Violations - Arrests	2024	0	0	0	0	0	0
Drug Law Violations - Arrests	2024	0	0	0	0	0	0
Liquor Law Violations - Arrests	2024	0	0	0	0	0	0
Weapons Law Violations - Referred for Disciplinary Action	2024	0	0	0	0	0	0
Drug Law Violations - Referred for Disciplinary Action	2024	2	0	0	2	2	0
Liquor Law Violations - Referred for Disciplinary Action	2024	0	0	0	0	0	0

***Residential Facilities Crime Statistics** are a subset of the On-Campus Category, i.e., incidents are counted in both categories.

****Unfounded Crimes** - A crime is considered unfounded for Clery Act purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.

HATE CRIME REPORTING

There were no hate crimes, as defined by applicable law, reported for 2024.

2023 Crime Statistics

Offense	Year	On Campus	Non-Campus	Public Property	Total	Residential Facilities*	Unfounded Crimes**
Murder/Non-Negligent Manslaughter	2023	0	0	0	0	0	0
Manslaughter by Negligence	2023	0	0	0	0	0	0
Rape	2023	0	0	0	0	0	0
Fondling	2023	1	0	0	1	1	0
Incest	2023	0	0	0	0	0	0
Statutory Rape	2023	0	0	0	0	0	0
Robbery	2023	0	0	0	0	0	0
Aggravated Assault	2023	0	0	0	0	0	0
Burglary	2023	0	0	0	0	0	0
Motor Vehicle Theft	2023	0	0	0	0	0	0
Arson	2023	0	0	0	0	0	0
Domestic Violence	2023	0	0	0	0	0	0
Dating Violence	2023	0	0	0	0	0	0
Stalking	2023		0	0		0	0
Weapons Law Violations - Arrests	2023	0	0	0	0	0	0
Drug Law Violations - Arrests	2023	0	0	0	0	0	0
Liquor Law Violations - Arrests	2023	0	0	0	0	0	0
Weapons Law Violations - Referred for Disciplinary Action	2023	0	0	0	0	0	0
Drug Law Violations - Referred for Disciplinary Action	2023	0	0	0	0	0	0
Liquor Law Violations - Referred for Disciplinary Action	2023	0	0	0	0	0	0

***Residential Facilities Crime Statistics** are a subset of the On-Campus Category, i.e., incidents are counted in both categories.

****Unfounded Crimes** - A crime is considered unfounded for Clery Act purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.

HATE CRIME REPORTING

There were no hate crimes, as defined by applicable law, reported for 2023.

2022 Crime Statistics

Murder/Non-Negligent Manslaughter	2022	0	0	0	0	0	0
Manslaughter by Negligence	2022	0	0	0	0	0	0
Rape	2022	0	0	0	0	0	0
Fondling	2022	0	0	0	0	0	0
Incest	2022	0	0	0	0	0	0
Statutory Rape	2022	0	0	0	0	0	0
Robbery	2022	0	0	0	0	0	0
Aggravated Assault	2022	0	0	0	0	0	0
Burglary	2022	0	0	0	0	0	0
Motor Vehicle Theft	2022	0	0	0	0	0	0
Arson	2022	0	0	0	0	0	0
Domestic Violence	2022	0	0	0	0	0	0
Dating Violence	2022	0	0	0	0	0	0
Stalking	2022	2	0	0	2	0	0
Weapons Law Violations - Arrests	2022	0	0	0	0	0	0
Drug Law Violations - Arrests	2022	0	0	0	0	0	0
Liquor Law Violations - Arrests	2022	0	0	0	0	0	0
Weapons Law Violations - Referred for Disciplinary Action	2022	0	0	0	0	0	0
Drug Law Violations - Referred for Disciplinary Action	2022	0	0	0	0	0	0
Liquor Law Violations - Referred for Disciplinary Action	2022	0	0	0	0	0	0

***Residential Facilities Crime Statistics** are a subset of the On-Campus Category, i.e., incidents are counted in both categories.

****Unfounded Crimes** - A crime is considered unfounded for Clery Act purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.

HATE CRIME REPORTING

There were no hate crimes, as defined by applicable law, reported for 2022.

Fire Safety Report

This report contains information related to fire safety in campus housing at Brooklyn Law School, in accordance with the requirements of the Higher Education Opportunity Act of 2008. Brooklyn Law School creates this report annually, relying on information provided by collaborative partners.

The Department of Campus Safety maintains the Daily Crime and Fire Log at the lobby of the Law School's main building at 250 Joralemon Street.

Fire Safety Systems

Feil Hall (205 State Street) has the following fire safety systems:

- The fire safety system is monitored by Monitor Central station, with IRL Systems Inc
- There are sprinklers throughout the building.
- The building has smoke detectors in each apartment.
- The building has fire extinguishers on each floor.

Procedures for Evacuation of Campus Housing in Case of a Fire

Please note that Feil Hall is a non-combustible (fireproof) building.

The FDNY has provided guidance to Brooklyn Law School regarding fires. The following information has been posted in every apartment.

In the event of a fire, stay calm. Notify the Fire Department and follow the directions of the Fire Department personnel. If you must take immediate action, use your judgment as to the safest course of action, guided by the following information:

Evacuation Instructions If the Fire Is in Your Apartment:

- Close the door to the room where the fire is and leave the apartment.
- Make sure everyone leaves the apartment with you.
- Take your keys (and ID).
- Close, but do not lock, the apartment door.
- Alert people on your floor by knocking on their doors on the way to the exit.
- Use the nearest stairwell to leave the building. Do NOT use the elevator.
- Call 911 once you reach a safe location. Do not assume the fire has been reported unless firefighters are on the scene.
- Meet the members of your household at pre-determined location outside the building. Notify the firefighters if anyone is unaccounted for.

Evacuation Instructions If the Fire Is Not in Your Apartment

(FEIL HALL) is Non-Combustible or Fireproof Buildings:

- If the fire is not in your apartment, stay inside your apartment and listen for instructions from firefighters unless conditions become dangerous.
- If you must exit your apartment, first feel the apartment door and doorknob for heat. If they are not hot, open the door slightly and check the hallway for smoke, heat, or fire.
- If you cannot safely exit your apartment or building, call 911 and tell them your address, floor, apartment number and the number of people in your apartment.
- Seal the doors to your apartment with wet towels or sheets and seal the air ducts or other openings where smoke may enter.
- Open windows a few inches at top and bottom unless flames and smoke are coming from below.
- Do not break any windows
- If conditions in the apartment appear life threatening, open a window and wave a towel or sheet to attract the attention of firefighters.
- If smoke conditions worsen before help arrives, get down on the floor and take short breaths through your nose. If possible, retreat to a balcony or terrace away from the source of the smoke, heat, or fire.

Procedures for Evacuation of Academic Buildings in Case of a Fire (250 Joralemon Street) and 111 Livingston, 21st Floor)

In the event of a fire or other situation requiring evacuation and notification of emergency services personnel, please follow these directions:

- Sound the fire alarm by activating the nearest manual pull station.
- Move swiftly to the nearest emergency exit
- Call 911 to report the fire.
- DO NOT re-enter the building for any reason until given clearance by emergency responders on the scene.

In the event of a fire or other emergency, everyone needs to be familiar with the stairwell exits in all Law School buildings. Detailed signs showing all available exits and instructions in case of an emergency have been posted near the entrance in each classroom. Faculty members and students are expected to familiarize themselves with these signs in any classroom in which they teach or have class. Building Evacuation Procedures can be found on [BLSConnect](#).

All emergency exits should be used during drills as well as emergencies. Do not worry about making the alarm go off. If an exit has an alarm bar, push it to unlock the door. Everyone is expected to use the closest stairway to their location to exit to the ground floor. Doors to stairwells must be kept closed unless a person is entering or exiting. To avoid an accident or injury, do not, at any time, wedge or tie the stairwell doors open.

Policies on Portable Electrical Appliances, Smoking, and Open Flames in Campus Housing

The Feil Hall Housing License prohibits the use of certain portable electrical appliances, and open flames. For example, no candles, incense, or other open flame items are permitted. Barbeque grills are not permitted, including on terraces. Free standing halogen torchiere pole lamps or halogen desk lamps, and tubular halogen bulbs are prohibited. Evergreen trees or other flammable decoration are not permitted. Smoking is not permitted in any student apartment, including on terraces, or in the common areas of any building, and no firearms, explosives, fireworks, or weapons of any kind, are allowed on the premises.

Please consult your residential license for the full terms and conditions relating to use of apartments in Feil Hall.

Fire Safety Education and Training Programs

All BLS Campus safety staff members are trained according to the fire safety plans established by Brooklyn Law School. All BLS staff members are trained based upon standard school protocols for fire safety. Additional information is posted in residence hall rooms for occupants to review. Please visit the [BLSConnect](#) Security page for more information regarding building evacuation procedures.

Reporting of Fire Safety Information

All fire safety concerns should immediately be reported to a Campus security guard at 718-780-7972 or one of the other lobby security guards at the numbers provided earlier in this report. If a member of the BLS community finds evidence of a fire that has been extinguished, and the person is not sure whether Security has already responded, the community member should immediately notify Security to investigate and document the incident.

Fire Statistics

2024

Residential Facility Name and Address	Total # Fires	Fire #	Cause of Fire	# Injuries	# Deaths	Value of Property Damage
Feil Hall 205 State Street	0	0	N/A	0	0	0

2023

Residential Facility Name and Address	Total # Fires	Fire #	Cause of Fire	# Injuries	# Deaths	Value of Property Damage
Feil Hall 205 State Street	0	0	N/A	0	0	0

2022

Residential Facility Name and Address	Total # Fires	Fire #	Cause of Fire	# Injuries	# Deaths	Value of Property Damage
Feil Hall 205 State Street	0	0	N/A	0	0	0
148 Clinton Street	0	0	N/A	0	0	0
150 Clinton Street	0	0	N/A	0	0	0

Attachment A

Brooklyn Law School Policy Index

[Brooklyn Law School Policy on Missing Students](#)

[Brooklyn Law School Alcoholic Beverages Policy](#)

[Brooklyn Law School Policy on Drugs and Alcohol](#)

[Brooklyn Law School Smoke and Tobacco Free Campus Policy](#)

[Brooklyn Law School Policy Prohibiting Title IX Sexual Harassment Involving Students](#)

[Brooklyn Law School Student Disciplinary Procedures](#)

[Brooklyn Law School Employee Handbook](#)

[Brooklyn Law School Faculty Regulations](#)

[Brooklyn Law School Policy Prohibiting Hazing](#)