

FAQ'S - THE CONNECTICUT STATE BAR EXAM AND APPLICATION PROCESS

When should I submit my application?

You are required to file your bar application by the filing deadline. Article III-1 of the CBEC Regulation defines "filed" as the date the application is RECEIVED (not the date it is postmarked) with the correct fee (\$450.00). You should mail your application well in advance of the filing deadline to allow adequate transit time and you should plan to file as early as possible to allow time to correct problems. It is recommended that you retain a copy of everything you file with the Committee.

How do I apply to sit for the bar examination?

Applications cannot be filed on-line or via fax or via e-mail. To be considered filed you must download, complete and file all of the following forms by the required deadline:

- Form 1E – Application;
- Form 5 - Status Sheet;
- Form 6 - Application forms filing checklist;
- Form 12 - Address labels; and
- Form 14 (2) - Summary sheets

\$450.00 certified check or money order (Personal checks, corporate or law firm checks are not acceptable and will be returned.)

Should my application be completed by handwriting?

Other than the "checkboxes" which may be completed by hand, and the handwriting exemplar which MUST be completed by hand, your answers on the bar application must be typed or completed by other electronic means.

Do I complete the questions on the application that are only applicable to me?

You must answer all questions fully and frankly. If a question does not apply, so indicate. Do not leave any questions blank unless specifically authorized by the question. You are encouraged to attach a narrative response to any appropriate question (e.g. to explain a student loan default disclosed in Question #39). Use Form 2 if you need additional space to answer any question. If a question requires you to list information, be certain to provide all the information requested. Do not merely refer to attached documents. You must respond to the question as asked.

When should I submit the specimen of applicant's handwriting form?

You should complete the given paragraph on the form in your usual handwriting and file it with the application for admission. It should not be printed unless that is your usual form of handwriting.

Will the Board inform me that they have received my Application?

You will normally receive notification of the receipt of your application within 15 days of receipt by the administrative office. This is not a statement of eligibility to sit for the examination. You will receive notice of eligibility and test site assignment about two (2) weeks before the examination, but only after timely receipt in the administrative office of proof that you have received your law degree. Keep the notice of test site assignment for future reference.

Who prepares the Certificate of Dean of Law School form 4?

You should complete the upper section of the form and submit it to the Registrar's office for completion. On completion of the J.D. degree this form will be sent directly to the Connecticut Bar Examining Committee. A final official transcript and a copy of the student's application for admission to law school will be sent with the form.

Do I need to pass the MPRE/Professional Responsibility course before taking the Bar exam?

The Professional Responsibility requirement must be satisfied within four years prior to the date you file your application or within one year after the date you file your application, in either of two ways (see CBEC Regulations Article IV for details):

(a) by passing the Multistate Professional Responsibility Examination (MPRE) with a scaled score of at least 80; Please visit the National Conference of Bar Examiners at www.ncbex.org for detailed information regarding the MPRE, or

(b) by obtaining a grade of "C" or better in a course on Professional Responsibility at an approved law school (CLE courses are NOT acceptable).

Where do I obtain a copy of my driving history/no record letter?

For a list of U.S. Driving Record Repositories, access this [link](#). You must contact the repositories directly to determine whether information has changed. If you are unable to obtain a driving history from a jurisdiction, you should request either a "no record" letter or a "no hit" letter. You may need to obtain this from the jurisdiction's main DMV office. Some local offices cannot generate this sort of report. For foreign driving histories, you can contact the country's consular office in the US and they can usually find the information (forms, cost and address) for you. For additional guidance on obtaining Foreign Driving Histories, go to this [link](#). You must contact the repositories directly to determine whether information has changed.