

BROOKLYN LAW SCHOOL

CODE OF ACADEMIC RESPONSIBILITY

ISSUING AUTHORITY: Office of the President and Dean of Brooklyn Law School

RESPONSIBLE OFFICER: The Dean for Student Affairs

DATE REVISED: February 8, 2017

INTRODUCTION

The Law School community strives to ensure that all of its members adhere to the highest ideals of the legal profession. Like the Code of Professional Responsibility that governs the conduct of lawyers, this Code of Academic Responsibility is offered to provide students with basic guidelines for conducting themselves with honesty and integrity. It does not - and could not- answer every question or respond to every situation that may arise in an academic community. Students are expected generally to refrain from engaging in any conduct involving dishonesty, fraud, deceit or misrepresentation. This Code applies to all academic and co-curricular activities undertaken by students enrolled at the Law School. The following examples of violations are intended to be illustrative only, and should not be construed as authorizing dishonest conduct not specifically described. If any student has a question concerning appropriate conduct, he or she should consult the Assistant Dean for Student Affairs for guidance before taking any action.

I. PROHIBITED CONDUCT

It is a violation of this Code for any student knowingly to engage in or to assist another student to engage in the following conduct:

A. EXAMINATIONS

1. Obtain or receive or assist another to obtain or receive any unauthorized information concerning the content or characteristics of an examination prior to the examination;

2. Communicate with any other person during the conduct of any examination regarding the contents of or the answers to the examination, except persons administering the examination or faculty members responsible for overseeing the conduct of an examination;
3. In the case of take-home examinations, collaborate with any other person or receive the assistance of any other person except as specifically authorized by the faculty member responsible for giving the examination;
4. Copy, read or attempt to obtain another student's answers or notes during the course of the examination or use or bring any unauthorized material into the examination room;
5. Discuss the examination with anyone whom the student knows, or should know, has not yet taken the examination or knowingly discuss the examination in any place where a reasonable person should realize that the conversation could be heard by another student who has not, but might take, the examination;
6. Begin an examination before the prescribed time or continue working on an examination after the announced conclusion of the examination period, unless authorized to do so by Law School officials responsible for such matters;
7. Fail to comply with instructions given by proctors, faculty or other officials responsible for the conduct of any examination, or intentionally create a disturbance or distraction of any kind whatsoever during the conduct of an examination;
8. Fail to submit all bluebooks, examination papers and copies of the examination by the end of the examination, or remove any such materials from the examination room unless authorized to do so by the faculty member responsible for giving the examination.

B. PLAGIARISM AND UNAUTHORIZED COLLABORATION OR USE OF MATERIALS

1. Submit the work of another as one's own work or allow one's work to be submitted by another person. This conduct includes quoting words without quotation marks and attribution, paraphrasing material without attribution and using ideas or text without attribution;
2. Receive assistance from others prior to submitting written work, unless permitted by the faculty member assigning that work;
3. Submit work that has been offered previously in another course at any academic institution including the Law School, or for a law journal or moot court, without the faculty members' or advisor's permission;
4. Otherwise violate any additional and appropriate rules relating to plagiarism, unauthorized collaboration or use of materials that have been prescribed by a member of the faculty.

C. LIBRARY FACILITY AND MATERIALS

1. Deface, damage or conceal any book or other material housed or shelved in the Library for the use of the Law School community;
2. Remove any material from the Library without proper authorization;
3. Gain access to the Library or to any Library material at a time or in a manner not authorized;
4. Refuse for any improper purpose to return Library materials after the due date and after being notified of the overdue status of the materials;
5. Engage in any conduct in the Library or with respect to the materials and equipment provided for the use of students and

faculty which interferes with or disrupts the use of the Library facility by other students, faculty or authorized users;

6. Engage in any conduct which jeopardizes the integrity of the Library materials, equipment and facility whether or not any injury actually results.

D. MISAPPROPRIATION

1. Without authority, access or otherwise violate the privacy of the computer files or email of another;
2. Without authority, take, use, keep, conceal, withhold, damage or destroy the property of another, including books, briefs, notes, outlines, computer disks and computers.

E. MISREPRESENTATION

1. Make any misrepresentation in connection with his/her application for admission to the Law School or for financial aid;
2. Misrepresent to any member of the faculty, administration or staff any material fact regarding his or her academic record, employment, honors, extracurricular activities, credit history or financial need;
3. Misrepresent on a resume or in a written or oral application for a position his or her academic record, employment, honors, extracurricular activities or financial need;
4. Misrepresent any material fact relating to any request for administrative action.

F. INVESTIGATION AND DISCIPLINE

Allegations of violation of this Code shall be investigated by the Vice Dean of Academic Affairs or Vice Dean's designee and any subsequent charges shall be subject to the Brooklyn Law School Student Disciplinary Procedures.

