

# INTENSIVE LEGAL ENGLISH COURSE

## WEEKLY SCHEDULE

### WEEK 1

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
<ul style="list-style-type: none"> <li>• Course overview</li> <li>• SMART objectives</li> <li>• Review of common law vocabulary</li> <li>• Introduction to presentation skills</li> </ul>	<ul style="list-style-type: none"> <li>• Overview of areas of common law</li> <li>• Overview of contract law</li> <li>• Discussion of common law v. civil law</li> <li>• Introduction to US legal system</li> </ul>	<ul style="list-style-type: none"> <li>• SMART objectives review</li> <li>• Introduction to case reading strategies</li> <li>• Introduction to tort law</li> <li>• Vocabulary development</li> </ul>	<ul style="list-style-type: none"> <li>• Student presentations</li> <li>• Grammar: articles</li> <li>• How to brief a case</li> </ul>

### WEEK 2

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<ul style="list-style-type: none"> <li>• Presentation from law librarian and visit to law library</li> <li>• Continuation of tort case reading</li> <li>• Preparation and review of case briefs</li> <li>• Areas of law: criminal law, civil procedure</li> </ul>	<ul style="list-style-type: none"> <li>• Legal reasoning</li> <li>• Statutory construction</li> <li>• Introduction to legal writing</li> </ul>	<ul style="list-style-type: none"> <li>• Visit to New York Supreme Court</li> </ul>	<ul style="list-style-type: none"> <li>• Review of Supreme Court visit</li> <li>• Grammar: omitting surplus words</li> <li>• Grammar: modifiers</li> <li>• Case reading: torts</li> <li>• Legal vocabulary development</li> </ul>	<ul style="list-style-type: none"> <li>• Legal reasoning exercises (continued)</li> <li>• Case reading: contracts</li> <li>• Areas of law: bankruptcy, real property</li> </ul>

### WEEK 3

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<ul style="list-style-type: none"> <li>• Legal writing: letters</li> <li>• Case reading: contracts (continued)</li> <li>• Vocabulary development</li> <li>• Introduction to language of meetings and negotiations</li> </ul>	<ul style="list-style-type: none"> <li>• Visit to Federal Court (Eastern District of New York)</li> </ul>	<ul style="list-style-type: none"> <li>• Review of Federal Court visit</li> <li>• Language of meetings and negotiations (continued)</li> <li>• Areas of law: public international law, agency law</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction to negotiations and pre-negotiation planning</li> <li>• Mock negotiation exercises</li> <li>• Areas of law: corporate law, family law</li> </ul>	<ul style="list-style-type: none"> <li>• Vocabulary: words with different meanings in Legal English and General English</li> <li>• Email writing</li> <li>• Grammar: transitions</li> <li>• Case reading: contracts</li> <li>• Legal reasoning (final exercise)</li> </ul>

### WEEK 4

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<ul style="list-style-type: none"> <li>• Introduction to contract drafting</li> </ul>	<ul style="list-style-type: none"> <li>• Grammar: plain language v. legalese</li> <li>• Case reading: property law</li> <li>• Contract drafting (continued)</li> <li>• Legal writing: memoranda of law</li> </ul>	<ul style="list-style-type: none"> <li>• Case reading: property law</li> <li>• Vocabulary development</li> <li>• Grammar: punctuation</li> <li>• Legal writing: memoranda of law (continued)</li> </ul>	<ul style="list-style-type: none"> <li>• Case reading: property law</li> <li>• Contract drafting (continued)</li> <li>• Legal writing: editing and polishing</li> </ul>	<ul style="list-style-type: none"> <li>• Language of meetings and negotiation: mock meetings</li> <li>• Vocabulary development</li> </ul>