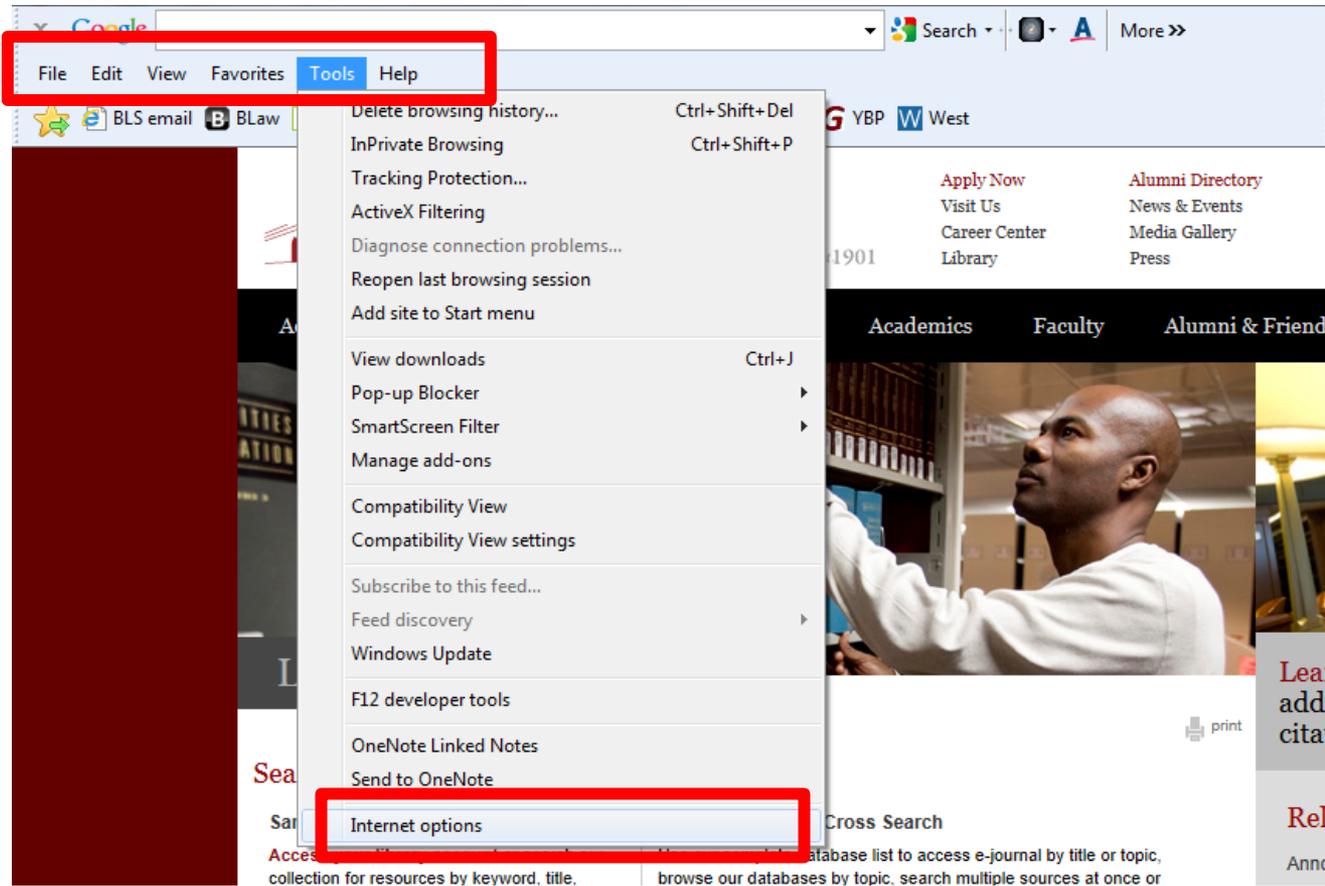# Proxy Server Instructions
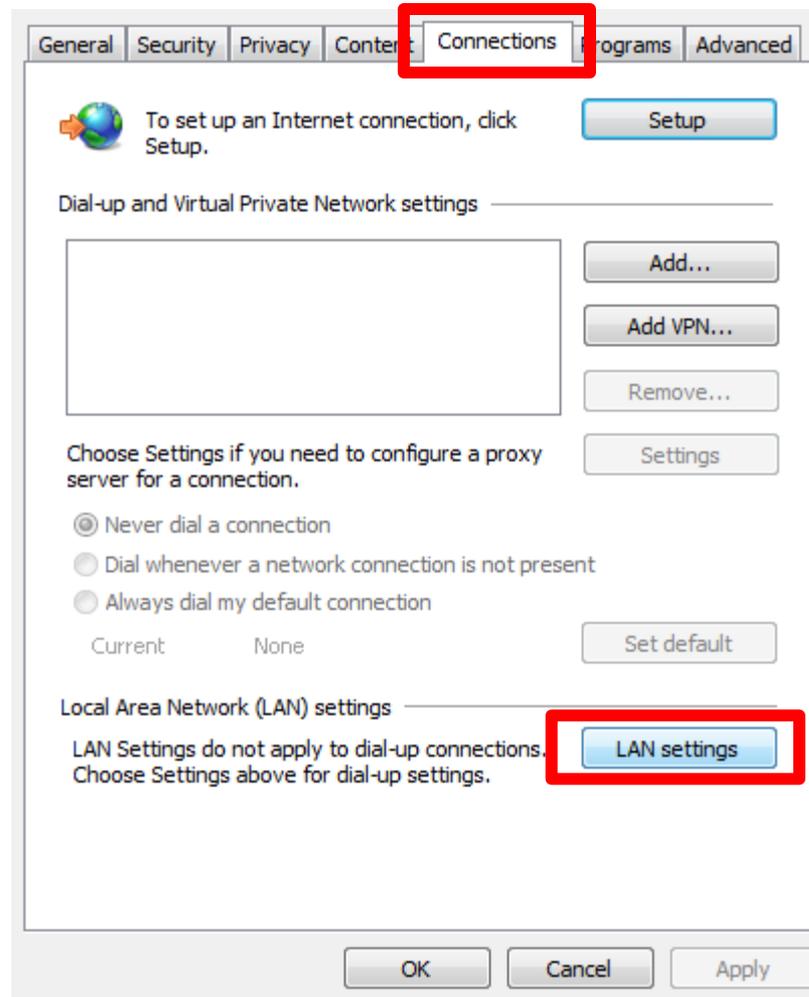
For Internet Explorer (PC)

January 2012
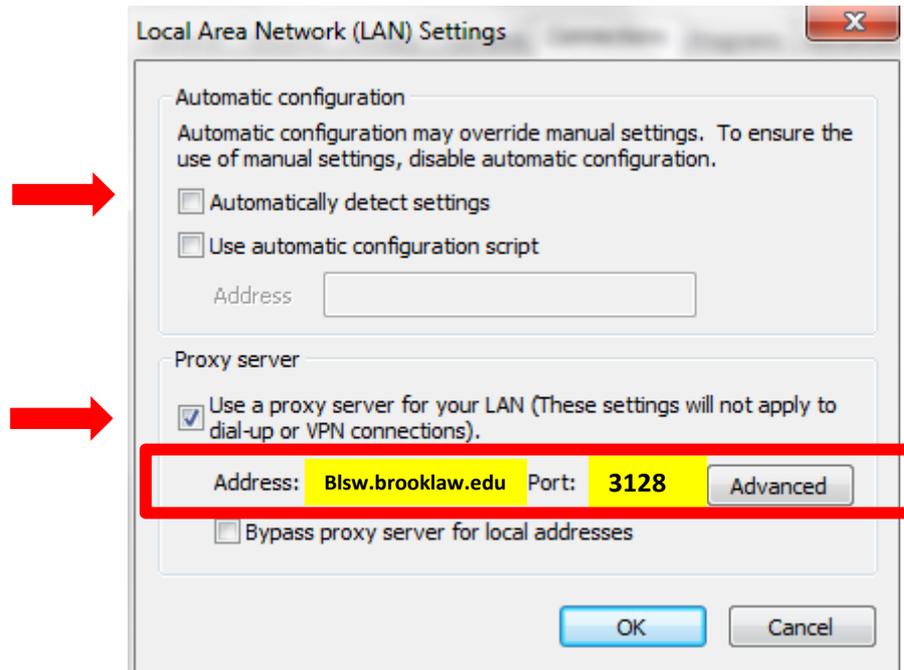
Step 1: Go to the Tools menu at top of page

- From pull-down menu, select Internet options
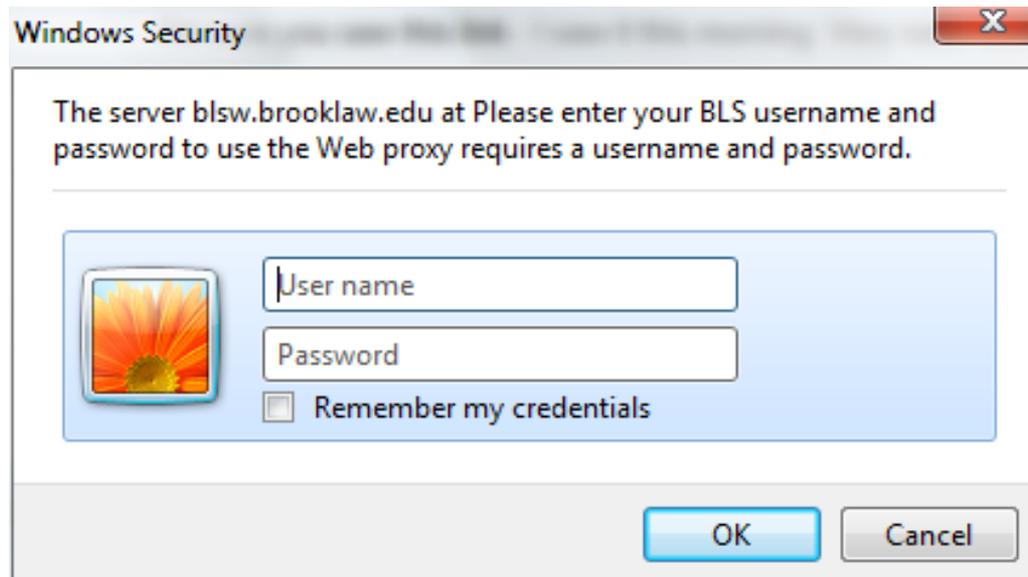
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Step 2: Select the Connections Tab

- Click on the LAN settings button

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Step 3: Uncheck the box that says, "Automatically Detect Settings"

- Then check the box that says, "Use a proxy server for your LAN"
- In the Address box, enter: **blsw.brooklaw.edu** and in the Port box, enter **3128**
- Click **OK**

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Step 4: Open a new window or tab in your browser

- The box pictured above should appear if proxy was implemented properly
- Enter your BLS Username and Password in the proper locations
- Click OK – you should now be able to access protected databases remotely from this browser

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Questions?

Contact the Brooklyn Law School IT Department
Email: support@brooklaw.edu
Phone: 718-780-7507.

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